

# **Bayridge PAC Meeting**

## **Wednesday, September 18, 2019**

### **AGENDA:**

Motion to begin meeting: Jen 2<sup>nd</sup> Judy

Adoption of Minutes from previous PAC meeting held May 15<sup>th</sup> 2019 Jen

**NEW PAC EXEC TEAM** – as voted at final PAC Meeting of last school year (May 15<sup>th</sup>)

**CHAIR – Lesley Fornelli**

**CO-CHAIR – Jen Neufeldt**

**VICE-CHAIR – Nicole Vanselow**

**TREASURER – Yifan Li**

**SECRETARY – Ritu Sundaram**

There are many other members of the PAC Fundraising Teams who are doing really impactful things around the school all year and we welcome anyone wishing to have a role in events, hot lunch, or pop-up fundraisers to come speak to us at any time throughout the year.

### **TREASURER'S REPORT:**

#### **2018-2019 Financial Report**

- Income Statement/Balance Sheet/PAC financial files have been completed and received from Liz Graham (former Treasurer)
- Gaming Account Report Summary has been sent to report on where funds were spent last year
- Current signing authority on PAC cheques Marsha Ojiro and Jessica Guiliani continue for the 2019-2020 year
- Remove Liz Graham as signing authority on cheques and new additional signers will be Yifan Li and Jen Neufeldt
- Thank you to Peace Arch Nurseries for the very kind contribution of \$600.00 toward the PAC and your support of the students at Bayridge

#### **2019-2020 Budget**

- The Exec team has completed a preliminary budget for the new school year. Budget needs to be reviewed with the principal to gain approval and to itemize the Teacher's Wish List and any additional needs the school has this year
- Items to be included in this year's projected budget may include:
  - Fundraising Events: School BBQ, Hot Lunch, Pancake Breakfast, Surrey Eagle's Game, Spring Art Cards, and a new spring fundraiser TBA (movie or pub night?)
  - Expenses: Field trip and classroom discretionary funds, a new gym sound system, library, school-wide activities (hip hop, badminton, inline skating)
- Projected Budget will be voted on at November's General Meeting

### **PRINCIPAL'S REPORT:**

- Student #'s are at capacity this year (370 students in all) – 9 or 10 spots left
- Went up 1 division with 16 total divisions (additional portables are not possible, fulltime daycare was given notice last year to make the space)
- Before and After School daycare now operating in the primary pod space
- Class size and composition requirements are the reason many classes are split grades

- Teaching staff are confident and excited about the way the classes have come together this year and have a very positive outlook on the year ahead

## **FUNDRAISING:**

### **Spirit Wear**

- Samples will be placed in the PAC info cabinet near the office with ordering information – items available all year (reminders to parents will be sent in the newsletter on occasion) PAC earns 10% profit from each purchase

### **Back to School BBQ**

- Jeanette, Nicole, and Ritu heading a fabulous team for this year's event
- Projected Profit: \$2500.00
- Ordering opened Friday September 13<sup>th</sup>, closes Friday September 20<sup>th</sup>
  - Marsha to comment on number of current orders
- Party Works and tents booked, food decisions made with Fuel Catering, silent auction and student prizes ready, teachers and students all invited
- Volunteers are needed for all stations at the BBQ – signup sheets are on the front doors of the school
  - Nicole to comment on where any additional work is needed
- Consider sponsorship of this event next year?

### **Term 1 Hot Lunches**

- Marsha has continued on as hot lunch organizer and has the PAC exec's gratitude for the great work she is doing
- Problems with paypal last year lead the PAC to switch to Bambora as our online payment provider – Marsha to comment on initial orders with the new provider
- Term 1 hot lunch ordering opened Monday September 16<sup>th</sup> and closes Friday September 27<sup>th</sup>
- Change made this year to payment of accounts – all accounts must be paid by the deadline or orders will be cancelled – accounting of unpaid accounts is simply too difficult and some accounts remain unpaid

### **Pancake Breakfast**

- Jeanette to head the team for her final year
- Date chosen : Friday November 29<sup>th</sup>
- Planning will commence following the Back to School BBQ
- Anyone wishing to help organize this event with Jeanette would be appreciated

### **Surrey Eagles Teddy Bear Toss Game**

- Marsha to organize this event – tickets to be offered online this year
- Date : Friday December 20<sup>th</sup> Teddy Bear Toss and February Star Wars game

NEXT MEETINGS: EXEC TEAM MEETING - WEDNESDAY NOVEMBER 13<sup>TH</sup>  
 PAC GENERAL MEETING - WEDNESDAY NOVEMBER 20<sup>TH</sup>

Motion to close meeting:     Jen     2<sup>nd</sup>     Marsha