

January 19th, 2022 PAC MEETING via Zoom 6:30pm

Motion to begin meeting: Judy 2nd Naureen
Adoption of Minutes from previous PAC meeting held November 24th, 2021 via Zoom Jen

PAC EXEC TEAM 2021/2022

CHAIR - Jen Neufeldt
TREASURER - Yifan Li
COMMUNICATIONS - Judy Mao
YEARBOOK COORDINATORS: Sonya Gill and Naureen Grewal

VICE CHAIR – David Petroziello
SECRETARY - Ritu Sundaram
HOT LUNCH - Marsha Ojira and Judy Mao

PRINCIPAL'S REPORT:

- Update from Principal Jane Forbes
- Enrollment update: 376 students – more on waitlist
 - Some grade specific spaces available
- Kindergarten Registration: started January 10, 2022
 - Rapid growth in families in the Bayridge area means kindergarten numbers next year will max out
 - Siblings of current students will be prioritized until Feb 28th, 2022 – after this time, kindergarten spots will be given on a first come first serve basis
- Inline Skating starts Monday with West Coast Wheel Kids – permission slips are due back Monday Jan 24th – all classes will receive 2 sessions over a 2 week period
- Basketball season has begun – games are not allowed at this time but practices are continuing
- Grade 7 leadership is continuing – many new positions for lunch room monitors
- Spirit Day on Valentines this year – red and white day
- There were 90 student absences in the first week of school, 50 absences in the second week – parents are becoming more comfortable sending their children to school following the break

TREASURER'S REPORT:

- Gaming Grant – \$7200.00 deposited into our Gaming account
- Gift Cards for Holly Elementary – Thank you to all who donated! We raised \$830 through the online campaign and another \$170 from in-person donations and were able to deliver \$1000 in Walmart gift cards to Holly Elementary. They were beyond grateful!
- Cheques written from the PAC to school in December:
 - \$4000 field trips (gaming account)
 - \$4000 classroom wish list
 - \$1000 library
 - \$1000 Principal's Account
- Chair proposes we write two more cheques this month:
 - \$1000 music instruments
 - \$2000 technology
- School-wide Activities have been written from Gaming account in the past without issue so will consider writing those cheques from there as invoices become available from the school
- Hot Lunch Term 1 Refunds for families who no longer feel comfortable with hot lunch due to current Covid-19 restrictions:
 - 3 families requested credit card refunds – total refunded to credit cards was \$114.30
 - 14 families requested account credit to use for term 2 – total credited was \$447.50

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CURRENT PAC BUSINESS

Income:

- Art Cards – Jen will run this fundraiser with the teachers from Jan-April 2022
 - Art card paper delivered to the school Friday Jan 21
 - Art is due back from the teachers to the office on March 7th
 - Parents should expect to see sample cards and ordering in April
- Sonya and Naureen are interested in starting a fundraising committee
 - Room to run simple fundraisers in Feb and May if there are any ideas or volunteers interested? Sonya and Jen to connect on planning one fundraiser this Spring
 - Look to May General Meeting to add a position to the Executive – Fundraising Coordinator
 - Will allocate responsibility for fundraising to this Coordinator taking the sole responsibility off the Chair and allow for more scheduled fundraising next year
 - Jen announced that there will be several positions open on the Exec Team next year as several people will be moving on
 - Chair, Secretary, and Treasurer positions will require new nominees at the May meeting
 - These positions are requirements for the running of the PAC so they should be filled prior to filling a new fundraising position

Expense considerations:

- School-Wide Activities:
 - School admin looking to book one more school-wide event
 - In-Line Skating still happening for end of Jan (PAC will write a check for this upon receiving the invoice)
- Staff appreciation – Jen to arrange for two appreciation days (one now and one for the end of the year)
 - Mandeep from Peace Arch Nurseries would be happy to help with something like she did last year. Thank you!

Any additional business to consider?

- Yearbooks:
 - Challenges with using Herff Jones as a supplier this year – they are not on the approved vendor list for Surrey School District – Darby Photos alerted the school of this
 - Principal Forbes working with the district to have them added to the vendor list
 - If they do not become vendors, we will need to choose a different vendor
 - Sonja and Naureen have permission slips out, grade 7 write-ups and kindergarten questions in the works, and the teachers are working with students on yearbook cover art
- Grade 7 plans:
 - No additional plans currently to report
 - Any year end plans will need to ensure that they are not at a venue that requires Vaccine Passports as some students are not vaccinated

Motion to close meeting: Judy

*Next PAC Meeting Date?

Chair and Principal will check schedules and update parents on a date.