

MAY 26th, 2022 ANNUAL GENERAL PAC MEETING – 6:30PM Bayridge Elementary Library

In Attendance: see sign in sheet

Motion to begin meeting: Judy 2nd Jessica

Adoption of Minutes from previous PAC meeting held March 31st, 2021 via Zoom Jen

PRINCIPAL'S REPORT:

- Update from Principal Jane Forbes
- Painting of the interior of the school is going well – a challenge to paint while students are at school
- 30 families are signed up for Kindergarten for 2022/2023 – Welcome to K program was May 26th
- 68 grade 7 students will be departing Bayridge this year, making room for the students that are on Bayridge's waitlist to be offered a placement
 - Bayridge cannot accommodate more portables so students need to leave to make room for new students
- The first track meet had to be cancelled on May 20th and has been rescheduled for June 2nd
- The school calendar is very full of field trips over the next month
- Sports Day June 3rd – will look a bit different than previous years but parents are welcome to attend

TREASURER'S REPORT:

- School-wide event – cheque written from Gaming Account to cover invoice:
 - Hip Hop - \$2016.00
- Hot Lunches Website hosting – cheque to be written to ensure site is ready for PAC next year
 - \$315 early bird rate
- Hot Lunch - Term 1 Refunds offered due to covid in January were not all used for Term 2 ordering – 13 accounts still have credits – Chair will email to ask if they would donate or if they want money refunded
 - Treasurer reports refunds can be issued through the online system direct to the credit card
- Current Treasurer and Chair have completed Gaming Grant application for next year (due June 30)
 - Discussion and questions about eligible uses of the gaming grant
- Hot Lunch - Care and Concern costs - influx in families needing this help and increase in total cost and we are over budget on this item – considerations for next year:
 - Increase the budget?
 - Can order a main dish only?
 - Discussion about care and concern cost report
 - Members felt that increasing budget slightly to accommodate the students that require the assistance and still give them a choice of entrée, side and drink would be best
 - Chair will include this information on the budget hand-off to the new PAC members for next year

CURRENT PAC BUSINESS

Income:

- Art Cards – \$578.09 profit
 - 820 cards, 10 puzzles, 11 plaques, 14 ornaments
 - revenue is down from the last few years (\$888.98 in 2021, \$1400.20 in 2020, \$883.84 in 2019)
 - Recommendation to either give this fundraiser a break for next year or request that teachers try to do more guided art for next year (many did already but the classes that were able to create their own art did not have the sales that we saw in the guided art classrooms)

MAY 26th, 2022 ANNUAL GENERAL PAC MEETING – 6:30PM Bayridge Elementary Library

In Attendance: see sign in sheet

- Spring fundraiser – did not go ahead as planned
 - Discussion around Conflict of Interest
 - The Idea: Parents with a business would run fundraiser through their own website and donate sales to the school
 - Parent at our school and thus technically part of the PAC membership
 - The Problem according to the DPAC Code of Conduct: One parent in a position of financial gain.
 - The issue is equality. If this is offered as a fundraiser we would need to include any parent business – possible idea to do a Fair

Expenses:

- Staff appreciation - final thank you to staff in June sometime – Peace Arch Nurseries contact Mandeep said they would be able to discuss options
 - Chair will make contact with Mandeep to arrange (possible third week of June after grade 7 events)
- Sports Day Rest Station and Treat will be provided by PAC
 - Jen got Juice Boxes already - \$180.88 will be reimbursed to Jen
 - Marsha will be in charge of freezies and freeze in her facility – cost TBD

Yearbooks:

- Sales thus far – 108 total as of Thursday morning
- Deadline Saturday May 28th – reminder will go out in Principal's newsletter and from PAC email
- With the profits – 5 books can be purchased (one for each of the 4 students who won the art contest and one for the school office)
- Principal's account can be used at the Principal's discretion to purchase books for students needing Care and Concern

Grade 7 Year End:

- Fundraising has gone really well – thanks to all who participated in the Frozen Treat Fridays!
- Sports Day Concession discussion about additional funds for grade 7 – decision that a concession will not be offered this year. All students will receive juice and freezies from the PAC at Sports Day.
- Grade 7 Dates: June 10th (4pm-6pm students only), June 17th (field trip to beach day organized by Mr Murti), June 22 (farewell ceremony at assembly)

No Additional Business from Members.

PAC EXECUTIVE ELECTIONS FOR 2022/2023 SCHOOL YEAR

Quorum of 7 voters easily met as there were 13 voting members in attendance at the meeting and 1 non-voting (Principal). Nominees were brought to the Chair's attention prior to the meeting and members present were asked if there were any additional members interested in the positions prior to voting.

Chair- Nominee Katie MacDonald - vote **12** yes for Katie, **0** no

Secretary- Nominee Keltie Regan - vote **12** yes for Keltie, **0** no

Treasurer- Nominee Aynsley Price – vote **12** yes for Aynsley , **0** no

Hot Lunch Coordinators- Jamie House (not in attendance but Chair presented email from Jamie asking for nomination) – vote **12** yes for Jamie, **0** no

MAY 26th, 2022 ANNUAL GENERAL PAC MEETING – 6:30PM Bayridge Elementary Library

In Attendance: see sign in sheet

- Marsha Ojira (longtime hot lunch coordinator) wishes to move on from the role. Will work with Jamie to identify other parents interested in helping and running hot lunch and will volunteer her time to teach and organize the first term of 2022/2023 with the understanding that her role will be slowly passed on to a new coordinator.
- Chair opened floor to any additional members interested in a role as additional positions could be created to support the four voted in members:
 - **Vice Chair?**
 - **Communications?**
 - **Members At Large?**
 - **Committee Chairs?**
 - **Yearbook?**
 - **Fundraising?**
- No additional members signed up for roles. New PAC team can present the committee positions they need filled again in September.
 - Chair noted that a description and instruction from BCCPAC regarding how to set up committees has been added to the PAC binder for reference.

THANK YOU TO THE OUTGOING PAC MEMBERS FOR YOUR TIME AND CARE YOU'VE GIVEN THE STUDENTS OF BAYRDIGE!

Motion to close meeting: _____ Mandeep _____

*Next PAC Meeting Date will be discussion among outgoing and incoming PAC Team: Wrap-up / Hand off / Exec Only in June