

APRIL 5, 2023 GENERAL PAC MEETING – 6:30 PM Bayridge Elementary Library

In Attendance: Please see the last page.

Motion to begin meeting: _____ Chloe Wang _____ 2nd, Jane Forbes.

Adoption of Minutes from previous PAC meeting held February 27, 2023 from Keltie Marynick.

Meeting Agenda:

1. Principal's Report
2. Treasurer's report
3. Fundraise Events Update
4. Next year possible fundraiser Event Discuss + Recruitment for Committees
5. New Translation Committee
6. Building a PAC Website
7. How to make pick-up and drop-off safer
8. food safety concern (proposed by a parent attendee and added during agenda review)
9. new hot lunch coordinator
10. Open Discussion
11. Discuss the next general meeting date

1.PRINCIPAL'S REPORT:

Enrolment Update:

- Kindergarten Registrations opened up on January 16th. To date, we have reached our capacity for Kindergarten and are running a waitlist.
- Additionally, we have 22 students on our waitlist from Grades 1-7 for next school year.

Want to Receive School Notifications and Newsletters?

- Download the Surrey Schools Mobile App. ***Subscribe for push notifications from Bayridge.***
- Android: <https://play.google.com/store/apps/details?id=ca.schoolbundle.surrey>
- iOS: <https://apps.apple.com/ca/app/surrey-schools/id1611336585>

*Feb. 17th views: 245/March 3rd views: 97

PAC Sponsored Events:

- We are starting In-Line Skating the week of April 17th-21st.

Athletics:

- Mr. Somers wrapped up our boys and girls Basketball tournament last week at Semiahmoo Secondary.
- Badminton also started last week with Mr. Somers and Ms. Yang for our upper intermediate students. Badminton is a short season and wraps up at the beginning of May.
- Track and Field will begin at the end of April for students in Grades 3-7.

Upcoming Events:

- April 7-10th: Easter Long Weekend (School Closed)
- April 17-21st: In-Line Skating
- May 3rd: Early Dismissal @ 1:30 pm/Student-Led Conference
- May 5th: Non-Instructional Day #5 (School Closed)

APRIL 5, 2023 GENERAL PAC MEETING – 6:30 PM Bayridge Elementary Library

In Attendance: Please see the last page.

- May 22nd: Victoria Day Holiday (School Closed)
- May 29th: Non-Instructional Day #6 (School Closed)

2.TREASURE’S REPORT:

- Please refer to previous PAC e-newsletters for Treasure’s report for September 1 2022 - Feb 28 2023.
- Aynsley, the Treasure, gave a detailed explanations on all the expenses and incomes so far.

3.FUNDRAISERS Event Update

- We had a successful Pub Night fundraiser, which brought us about \$3000 in income. We will have the exact amount soon.
- PAC does not currently have any additional fundraisers planned for this year.
- Movie night planned for May 2023 to fundraise for grade 6/7 camp.
- Book fair fall of 2023
- Cheque writing campaign fall of 2023

NEW BUSINESS:

5. New Translation Committee

- PAC received some requests regarding translating PAC and School newsletters into other language. We then created a Survey Monkey to assess this needs better. 10 parents responded to the survey: 7 want translation where five asked for Chinese, one asked for French, and 1 asked for Korean. We could only find volunteers to help with translation into Chinese and Indian languages. Therefore, PAC formed a Chinese translation Committee. We have four volunteers who will take turns to help with translation.

6. Building a PAC Website

- Having a PAC website may be able to better provide parents with information about PAC and other PAC regular businesses. Also, it may help us with donations/fundraisers.
- Will look for volunteers to build the website
- Maintaining the website will be about \$140 per year
- To start: we either ask for a donation just for the website, or wait until 2024/2025 school year to put these expenses in the budget for vote

7. How to make pick-up and drop-off safer

- PAC and school received quite a lot of complaints and concerns regarding dangerous driving behaviour during pick-up and drop-off time;
- One parent volunteer will talk to community police to see how we can get support to make the pick-up and drop-off safer; the school will support too

8. food safety concern (proposed by a parent attendee and added during agenda review)

- Some chips that past “Best Before” dates (2023 Feb 23) were given to students on March 30th Hotlunch; PAC executive team apologized for the incident

APRIL 5, 2023 GENERAL PAC MEETING – 6:30 PM Bayridge Elementary Library

In Attendance: Please see the last page.

- The chips were purchased in bulk from Costco to minimize cost (all receipts are available for viewing upon requests). Given the reputation of these large, and well-established retailers, we do not have a standard of procedure to check for the expiration date; nor do we have an inventory system that takes expiration/Best-Before dates into consideration when we don't consume all and store them until next hot-lunch. We just hand the items out according to Hot-Lunch orders without checking and verifying the expiration date.
- **New process being implemented to address/minimize the risk of it happening again:**
 - We will check the expiration/best-before date at the point of sale and before handing them out to students.
 - We are sorry for any concern or inconvenience this incident might have caused.

9. new hot lunch coordinator

- Jamie will stay until the end of the 2023 school year.
- Candace Willey and Shelly Luo will be next year's hot lunch coordinators
- Please note: Weekly volunteers for hot lunch are needed

There was not enough time to finish items #10 and 11. The meeting was asked for and translated to Mandarin (Chloe and Ava translated everything were spoken in English to Mandarin) so it doubled the time of what a regular meeting takes typically. Therefore, PAC executive team decided not to translate the entire meeting from now on as this is not efficient way to conduct a general meeting. We may help some parents to translate one or two questions from Mandarin to English but not the entire meeting.

Motion to close meeting: Principal Jane Forbes

*Next PAC meeting: To Be Determined