

Bayridge Elementary PAC General Meeting Minutes

Date: Wednesday, April 29, 2025

Time: 8:30 AM

Location: Bayridge Elementary Library

The meeting was called to order at 8:30 AM.

Motion to begin: Moved by Kyle Marynick; Seconded by Keltie Regan.

Minutes from the January 15, 2025 PAC meeting were adopted.

Motion to approve: Moved by Kyle Marynick.

List of Attendees:

Kyle Marynick, Keltie Regan, Ava Cui, Grace Ren, Shelly Luo, Lakshmi Prasanna

Meeting Agenda:

1. Principal's Report
2. Treasurer's Report
3. Vote on Contributing \$500 from the Gaming Account Toward Grade 7 Graduation
4. After School Snack Program Update
5. Back-to-School BBQ Planning
6. Annual General Meeting (AGM) – Date and Agenda Setting
7. Proposal to Launch a Bayridge Parents Communication Group on WhatsApp
8. Cheque Writing Campaign
9. Staff Appreciation Day – Donations Requested
10. Volunteers Needed for Upcoming Events

1.Principal's Report – Bayridge Elementary

Enrollment Update

- Current student enrollment: 379 students

- Total divisions: 16
- Waitlists: Grade 1 and Grade 4
- School is closed to out-of-catchment registrations
- 25 new students registered for September
- 35 kindergarten students registered for the fall intake

Recent Special Events

- BC Lions visit
- Track Attack event
- Curling and Hip Hop sessions – both successful!
- Badminton activities

Upcoming Events

- Movie Day on April 30
- Grade 3–7 Track Meet – May 28
 - Found the Bayridge banner
 - Tent ordered (to be printed)
- Field Trips – various classes
- Grade 7 Graduation Camping Trip
- Student Voice visit to Edgewood
- Badminton Play day – May 15
- Ready set learn and welcome to Kindergarten events

New Business

- Try to book appointments after school hours
- Logo redesign discussion for next year – including image and lettering (to be reviewed with staff)
- Plan to order a tent for the next school year

2. Treasurer's Report

Treasurer Grace Ren presented the financial update for recent months. For complete details, please refer to the **attached financial report**.

Motion to approve: Passed unanimously.

3. Vote on Contributing \$500 from Gaming Account Toward Grade 7 Graduation

The vote could not proceed as the meeting did not reach the minimum quorum of 7 attendees. Only 6 members were present.

4. After School Snack Program Update

PAC will continue offering healthy snacks every **Tuesday afternoon**.

Vendors:

- **Booster Juice:** Smoothies (5 fruit & yogurt flavors), grilled wraps, sandwiches
- **Little Caesar's:** Crazy Bread (4-pack)

Ordering: Snacks must be pre-ordered through the Hot Lunch website.

Distribution: Snacks will be delivered to classrooms before the end of day.

5. Back-to-School BBQ Planning

The annual BBQ has been well received in previous years and will continue this fall.

- **Planned Date:** Mid-September 2025 (Exact date TBD)
- **Volunteers Needed:** Parents can sign up via bayridgepac.com or email bayridgepac@gmail.com

6. Annual General Meeting (AGM)

- **Date:** June 11, 2025

- **Time:** 6:00 PM
- **Location:** Bayridge School & Zoom (hybrid)
The AGM will include the election of new PAC executive members.
- **Open positions include:**
 - President
 - Vice-President
 - Secretary
 - Treasurer
 - Hot Lunch Coordinators

7. Proposal to Launch a Bayridge Parents WhatsApp Group

PAC has created a WhatsApp community group to encourage communication and connection between Bayridge parents.

The group will also serve as an additional channel for PAC announcements.

8. Cheque Writing Campaign

PAC is planning a cheque campaign to raise funds for future school activities and enrichment programs.

9. Staff Appreciation Day – Donations Requested

- **Date:** Tuesday, June 17, 2025
- PAC will provide a warm lunch to show appreciation to Bayridge teachers and staff.
- Donations of snacks, food items, or setup assistance are welcome.

10. Volunteers Needed

- **Sports Day – May 28, 2025:** Volunteers are needed to help distribute snacks.
- **Hot Lunch – June 5 & 12:** Additional parent volunteers are needed for lunch distribution.

Adjournment

The meeting was adjourned at 10:40 AM.

Motion to adjourn: Moved by Kyle Marynick; Seconded by Grace Ren. Motion carried unanimously.

Next Meeting Date:

The next PAC General Meeting is scheduled for **Tuesday, June 17, 2025**.

Minutes prepared by:

Shelly Luo

Secretary, Bayridge PAC