

Bayridge Elementary PAC General Meeting Minutes

Date: Thursday, June 19, 2025

Time: 6:30 PM

Location: Bayridge Elementary Library

The meeting was called to order at 6:30 PM.

Motion to begin: Moved by Keltie Regan; Seconded by Ava Cui.

Minutes from the April 29, 2025 PAC meeting were adopted.

Motion to approve: Moved by Keltie Regan.

List of Attendees:

Kyle Marynick, Keltie Regan, Ava Cui, Shelly Luo, Kandis Gosselin , Heidi Wuttke, Ivory Xi

Meeting Agenda:

1. Principal's Report
2. Treasurer's report
3. 2024/2025 Fundraiser and community event summary
4. Vote for 2025/2026 PAC Executive Team

1. Principal's Report – Bayridge Elementary

Enrolment:

- Current and upcoming school year will each have 16 divisions.
- 36 Kindergarten registrations so far — nearly full.

- Waitlist letters are being issued until enrolment numbers finalize.

Recent & Upcoming Events:

- Track & Field, Grade 7 camping, Student Voice at Edgewood, badminton play day, Ready-Set-Learn, Welcome to Kindergarten, Sports Day.
- Talent Show next week (includes Choir & Band).
- Grade 7 Leaving Ceremony: Wednesday – for grads and parents only.
- Year-End Assembly: Thursday – slideshow and report cards.

Staffing Changes:

- Retiring: Ms.Kruger.
- Returning from Maternity Leave: Miss Douglas.
- Pending/Maternity: Miss Tsai (tentative return).
- Going to another school: Music teacher Mr.Montgomery
- Prep and Music coverage: Ms. MacDonald may return to support these roles.
- New Hires: Three new IESWs expected.

After School Program and Extracurricular Activities

- With no Grade 7 band this year, parents raised interest in new after-school options.
- Private programs can rent school space via district approval, e.g., music or sports clubs.

- Sports teams available: basketball, badminton, volleyball, soccer, track and field, cross-country (by grade eligibility).
- Parent and teacher volunteers are essential for launching new clubs.

2. Treasurer's Report

- Ava Cui presented the financial update for recent months.
For complete details, please refer to the attached financial report.
- Motion to approve: Passed unanimously.

3. 2024/2025 Fundraiser and community event summary

Back-to-School BBQ Planning

- Scheduled for mid-September 2025; planning is already underway.
- Food vendor still to be confirmed due to communication delays.
- Pre-ordering will be available on the Hot Lunch website. Live spot catering is being considered.
- Volunteers are needed to support logistics and food service.

Hot Lunch Program Overview

- Hot lunch is served every Thursday, with preparation beginning at 10:30 AM and cleanup by noon.
- Additional tasks include shopping and ordering, which are manageable with pre-planned quantities.

Spirit Wear & Logo Design

- PAC discussed redesigning the school logo for application on jerseys and pop-up tents. Pop-up tents and jerseys will be delayed until logo is finalized.
- Estimated cost for a district-approved logo is around \$5,000–\$10,000.
- Two teachers have volunteered to assist; student and community voting will be explored.
- Spirit wear may proceed with simpler designs until the full logo project is approved.

After School Snack Program

- Weekly end-of-day snack sales will be resumed in September.
- Booster Juice smoothies were top sellers; hot food less successful.
- Suggestions made to include culturally diverse snacks like pineapple buns.
- The PAC may integrate this with the hot lunch system to improve visibility and pre-orders.

4. Vote for 2025/2026 PAC Executive Team

PAC Executives Stepping Down:

- Chair, Vice Chair, Treasurer, Secretary

New PAC Executives voted in:

- Chair: Kandis Gosselin(voted in)
- Co-chair:Heidi Wuttke(voted in)
- Secretary: Ivory Xi (voted in)

- Treasurer: Position currently vacant. A new treasurer will be elected during the September AGM.
- Hot Lunch Coordinators: Pooja and Prasanna (tentatively continuing)

Adjournment The meeting was adjourned at 7:30PM.

Motion to adjourn: Moved by Ava Cui and seconded by Kyle Marynick. The motion was carried unanimously..

Next Meeting Date:

The next PAC General Meeting is scheduled for Wednesday, September 18, 2025.

Minutes prepared by:

Shelly Luo

Secretary, Bayridge PAC